**Resale and Exemption Certificates**

If you are an exempt entity, or if you intend to resell products or services, please provide exemption certificates prior to first invoice. This includes valid resale certificates for all states where your company does business, as well as any states where you will drop-ship goods to an end customer. *Applicable telecommunications taxes and regulatory fees will still apply.*

Please note that there are state-specific forms, and there are multijurisdictional forms that cover several states under one form. Some states require their own state-specific forms, while others may also require that the reseller register to claim a sale for resale exemption**. If your company is unable to provide a valid resale certificate, invoices will include applicable sales tax.**

All required fields should be complete, including the following information:

* Seller (NEC Cloud Communications America, Inc., Irving, Texas 75063)
* Partner/Purchaser Name and Address
* Description of Business/Type of business
* Description of items/services to be purchased
* Date
* Signature (from Officer when necessary)

Blank state exemption or resale forms may be obtained from each state’s website, or NEC can provide fillable forms, upon request. You may also download this [Reseller Tax Guide](http://intermedia.net/assets/pdf/reseller_tax_guidance.pdf) for additional information on each state’s requirements. Please send completed exemption certificates and send any questions to NEC’s Tax Department at neccloudtax@necam.com.